



MINUTES
FACILITIES COMMITTEE MEETING
Thursday, October 24, 2019 – 10:00 AM
State Office Building – Conference Room 100, 1st Floor
317 Washington Street, Watertown, New York

The Development Authority of the North Country Facilities Committee met in regular session at the State Office Building, Conference Room 100, 1st Floor, 317 Washington Street, Watertown, New York on Thursday, October 24, 2019 at 10:00 am.

Committee Members - Present

Dennis Mastascusa, Chairman
Alfred Calligaris
Alex MacKinnon
James Hollenbeck
Steve Hunt
Gary Turck

Committee Members - Absent

Brian McGrath

Other Board Members Present

Frederick Carter
Thomas Hefferon
John Johnson, Jr.
Margaret Murray

Staff Present:

James W. Wright, Executive Director
Carl Farone, Deputy Executive Director, Chief Financial Officer
Michelle Capone, Director, Regional Development Division
Laurie Marr, Director of Communications and Public Affairs
Brian Nutting, Manager, Water Quality Division
Jennifer Staples, Director of Information Systems
Carrie Tuttle, Director, Engineering and Environmental Division
David Wolf, Director, Technology Division
Angela Marra, Executive Assistant
Melissa Durant, Administrative Associate

1. Chairman Mastascusa opened the meeting 10:05 AM.
2. J. Wright called the roll to determine a quorum was present.
3. Resolution No. 2019-10-109 authorizes the Executive Director to enter into GIS hosting agreements in accordance with the terms of the contracts.

Upon a motion by J. Hollenbeck, and seconded by G. Turck, Resolution No. 2019-10-109, GIS Hosting Agreements, Towns of Alexandria, Lisbon, Louisville, and Massena, and Jefferson County Soil and Water Conservation District, was unanimously approved by the Facilities Committee.

4. Resolution No. 2019-10-110, approves the Standard SCADA Services Agreement, by and between the Authority and the Town of Clifton, for a total not to exceed contract amount of \$25,000. The resolution authorizes the Executive Director to execute this agreement.

C. Tuttle stated that this project will be consolidating a couple treatment plants, resulting in reduced costs. The SCADA equipment in this contract will integrate those systems so they can communicate.

Upon a motion by G. Turck, and seconded by J. Hollenbeck, Resolution No. 2019-10-110, SCADA Services Agreement, Town of Clifton, Newton Falls, Water System Improvement, was unanimously approved by the Facilities Committee.

5. Resolution No. 2019-10-111, approves the Technical Services Agreement, by and between the Authority and the Town of Alexandria. The resolution authorizes the Executive Director to execute this agreement.

C. Tuttle explained that the Town has been happy with services previously provided by the Authority, and are asking for additional technical assistance with a DASNY state and municipal facilities grant to replace grinder pumps in the Redwood sewer district.

Upon a motion by A. MacKinnon, and seconded by G. Turck, Resolution No. 2019-10-111, Technical Service Agreement, Town of Alexandria, State and Municipal Facilities Program, Grant Administration, was unanimously approved by the Facilities Committee.

6. Resolution No. 2019-10-112, approves the Technical Services Agreement between the Authority and the Village of Clayton. The resolution further authorizes and directs the Executive Director to execute the agreement.

C. Tuttle explained that a component of this project includes work that is being performed by the DOT's contractor on Riverside Drive and James Street. Due to the delays in the DOT project, the project as a whole has been delayed resulting in additional services for the Authority.

Upon a motion by A. MacKinnon, and seconded by J. Hollenbeck, Resolution No. 2019-10-112, Technical Service Agreement Amendment, Village of Clayton, Water Treatment System Improvement Project, was unanimously approved by the Facilities Committee.

7. Resolution No. 2019-10-113, approves the Technical Services Agreement Amendment by and between the Authority and the Village of Heuvelton. The resolution further authorizes and directs the Executive Director to execute the agreement.

C. Tuttle stated this amendment will allow the Authority to continue assistance to the village as they move from the feasibility study phase to the design phase.

Upon a motion by A. MacKinnon, and seconded by G. Turck, Resolution No. 2019-10-113, Technical Services Agreement Amendment 2, Village of Heuvelton, Wastewater Treatment Plant Municipal Restructuring Project, was approved by the Facilities Committee. S. Hunt abstained from this vote.

8. Resolution No. 2019-10-114, approves the Technical Services Agreement by and between the Authority and the Town of Lisbon, for a total not to exceed contract amount of \$20,800. The resolution further authorizes and directs the Executive Director to execute the agreement.

Upon a motion by J. Hollenbeck, and seconded by A. MacKinnon, Resolution No. 2019-10-114, Technical Services Agreement, Town of Lisbon, Asset Management Plan, was unanimously approved by the Facilities Committee.

9. Resolution No. 2019-10-115, approves the Technical Services Agreement by and between the Authority and the Village of Tupper Lake. The resolution further authorizes and directs the Executive Director to execute the agreement.

C. Tuttle explained that the Authority project is related to the Village's water system improvement project. With the late addition of new water meters, the project completion is now estimated around December of next year. As a result of this delay, the Authority will have some additional costs.

Upon a motion by A. MacKinnon, and seconded by G. Turck, Resolution No. 2019-10-114, Technical Services Agreement Amendment 1, Village of Tupper Lake, Water System Capital Improvement Project, was approved by the Facilities Committee. S. Hunt abstained from this vote.

10. Resolution No. 2019-10-117, approves the Technical Services Agreement by and between the Authority and the Town of Tupper Lake. The resolution further authorizes and directs the Executive Director to execute the agreement.

C. Tuttle stated that the Authority had previously worked with the Town of Tupper Lake to consolidate water and sewer districts. They now have some additional districts that have paid off their debts, and can now be wrapped into their debt free districts, consolidating those districts further. They have requested the Authority's help with this process.

Upon a motion by A. MacKinnon, and seconded by J. Hollenbeck, Resolution No. 2019-10-117, Technical Services Agreement, Town of Tupper Lake, Water and Sewer District Consolidation Updates, was unanimously approved by the Facilities Committee.

A. MacKinnon commented that he had recently drove through the Benson Mines/Newton Falls area and the site is amazing. He then asked C. Tuttle if she knew how they took the silos down. She responded that they used an ultra-high lift, breaking them each down section by section. It has a device on one end resembling a jackhammer and they can ram at them until sections break off. Then all sections are crushed down into smaller pieces.

The meeting adjourned at 10.13 AM.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Dennis M. Mastascusa", written in a cursive style.

Dennis M. Mastascusa
Chairman, Facilities Committee